



NEEF MISSION STATEMENT FOR THE INNOVATIVE GRANT PROGRAM

The purpose of the NEEF Innovative Grant Program is to financially support classroom teachers in bringing creative and innovative resources and activities to the students of North East ISD.

NEEF GRANT WINDOW

- Grant window will open **on January 15, 2019 and close on March 30, 2019**
- NEEF will review over the summer and award in September/October 2019

GRANT CRITERIA - PROJECTS SHOULD:

- Align with NEEF Innovative Grant Mission Statement
- Support innovative learning opportunities
- Inspire students and incorporate the 4 Cs
 - Critical thinking and problem solving
 - Communication
 - Collaboration
 - Creativity and Innovation

EXTRA CONSIDERATION WILL BE GIVEN TO PROJECTS THAT:

- Benefit the student or campus beyond one year
- Impact larger groups of students

EXPECTATIONS:

- All materials and supplies funded through this program are the property of the school at which the teacher or team is assigned during the grant period.
- Unless tied to an innovative initiative, the grant should not fund standard materials, supplies, or equipment that are the responsibility of the school or district.
- Grant recipients must send an update of their grant mid-way through the school year (before winter break), and again in the Spring semester. Updates should include a summary of progress and pictures, and should be sent to Foundation@neisd.net. We also encourage you to post pictures on social media, and tag @NEISDfoundation.

10 EASY STEPS TO SUBMIT:

NEEF will accept two applications per campus as well as district-wide applications.

1. Please check with your campus Principal to ensure that you are one of the two applications representing your campus.
2. Fill out the online NEEF grant application and proposed budget form.
3. The budget form should be completed using district pricing from Procurement department if the item is currently a product on bid. *If the item is not provided by a vendor that is on bid, the vendor must go through Procurement's process before items can be purchased.*
4. Campus projects must be approved by both the Campus Improvement Committee (CIC) and the Principal.
5. District-wide projects must be approved by both the District-wide Educational Improvement Council (DEIC) and the Associate Superintendent of Instruction.
6. Please double-check that the email addresses entered for your Principal and CIC or DEIC are correct.
7. When you submit, the official grant request will be sent to NEEF. The Principal and CIC or DEIC emails you entered will automatically receive a notification email. They will be expecting an additional email from you to obtain their signatures to complete the process.
8. Immediately after you submit, click the button to "Download the PDF version."
9. Send the pdf version through email to both your CIC and Principal for signatures (or DEIC and Associate Superintendent of Instruction, if District-level.)
10. Return the PDF copy with both signatures by email to Foundation@neisd.net. This copy must be received for your application to be officially complete.

Not Recommended for Approval

- Stipends
- Salaries
- Candy, food, or drinks
- Standard furniture: student desks, fixed book shelves
- Standard printers
- Packaged curriculum
- Test prep materials
- Intervention materials
- Multiple copies of the same book
- Impacts a class or small number of students
- Most consumables
- Subscriptions
- Chromebooks, iPads, or peripherals used to increase the overall number of devices and used for traditional purposes