



NEEF MISSION STATEMENT FOR THE INNOVATIVE GRANT PROGRAM

The purpose of the NEEF Innovative Grant Program is to financially support classroom teachers in bringing **creative and innovative** resources and activities to the students of North East ISD.

NEEF GRANT WINDOW

- Grant window will **open on January 13, 2020 and close on May 1, 2020**
- NEEF will review applications over the summer and award in the fall of 2020

GRANT CRITERIA - PROJECTS SHOULD:

- Align with NEEF Innovative Grant Mission Statement
- Support innovative learning opportunities
- Inspire students and incorporate the 4 Cs
 - Critical thinking
 - Communication
 - Collaboration
 - Creativity

EXTRA CONSIDERATION WILL BE GIVEN TO PROJECTS THAT:

- Benefit the student or campus beyond one year
- Impact larger groups of students

EXPECTATIONS:

- All materials and supplies funded through this program are the property of the school at which the teacher or team is assigned during the grant period.
- Unless tied to an innovative initiative, the grant should not fund standard materials, supplies, or equipment (furniture, computers, etc.) that are the responsibility of the school or district.
- Grant recipients must send an update of their grant mid-way through the school year (before winter break), and again in the Spring semester. Updates should include a summary of progress and pictures, and should be sent to Foundation@neisd.net. We also encourage you to post pictures on social media, and tag @NEISDFoundation.
- **Grant funds awarded must be used by May 1st, 2021.** Funds not utilized by then will be returned to NEEF for future Innovative Grants.

STEPS TO SUBMIT:

NEEF will accept two applications per campus, one per magnet program and multiple district-wide applications.

1. Please check with your Principal to ensure that you are one of the two applications representing your campus. Campus projects must be approved by the Principal. District-wide projects must be approved by Dr. Donna Newman.
2. Fill out the online NEEF grant application and proposed budget form.
3. The budget form should be completed using [district vendors](#) from the Procurement department if the item is currently a product on bid. *If the item is not provided by a vendor that is on bid, the vendor must go through Procurement's process before items can be purchased.*
4. Please ensure the email you enter for your Principal or Dr. Newman is accurate. When you submit, the supervisor approving your application will automatically receive a notification email and NEEF will receive the official grant request.
5. Immediately after you submit, click the button to "Download the PDF version."
6. Send the PDF version through email to your Principal for signature (or Dr. Newman, if District-level.)
7. Return the PDF copy with their signature by email to Foundation@neisd.net. This copy **must be received by May 1** for your application to be officially complete.

Not Recommended for Approval
<ul style="list-style-type: none">• Chromebooks, iPads or technology used for traditional purposes to increase the overall number of devices• Stipends• Salaries• Food, candy or drinks• Furniture• Standard printers• Packaged curriculum• Test prep materials• Intervention materials• Multiple copies of the same book• Impacts a class or small number of students• Most consumables• Subscriptions